



17 May 2024

Dear parents and carers,

**SOUTH/WESTON REGION CROSS COUNTRY CHAMPIONSHIP**

This information relates to the South/Weston Region Cross Country Championships which your child qualified to compete in at the recent Chapman Primary Cross Country Carnival.

<b>Purpose:</b>	Regional District Cross Country Championships
<b>Day/Date:</b>	Tuesday 4 June 2024
<b>Venue:</b>	Stromlo Forest Park, Dave McInnes Road, Stromlo, ACT
<b>Timetable:</b>	<b>Recommended time to arrive: 9:15</b> (or 30 minutes before race if not doing course walk) Course Walk 9:40 am Program Start 10:30 am (see program of events) <b>Conclusion: 12:00</b> (estimated time for finish of last race) <i>Students can be returned to school when they have finished their race.</i>
<b>Transport:</b>	Private Transport – Parents are responsible for the transport of their child to and from this venue. No transport will be arranged by the school for this event.
<b>Cost:</b>	\$9.50 SSACT Participation fee - payable to Chapman Primary School
<b>Payment and Permission due by</b>	<b>Thursday 30 May 2024</b>

*The school has made every effort to keep cost for this excursion to a minimal level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the Principal. Please contact the front office if you would like to speak with the Principal.*

<b>Teacher in charge:</b>	Dean Howell – <a href="mailto:Dean.Howell@ed.act.edu.au">Dean.Howell@ed.act.edu.au</a> Students must report to Mr Howell at the Chapman Primary School designated area to have the attendance marked on arrival and again prior to departure.
<b>Regional Event Coordinator contact on competition day</b>	Denzil Fox (St Edmunds College) <a href="mailto:dfox@sec.act.edu.au">dfox@sec.act.edu.au</a>
<b>Meals</b>	Students should bring lunch and snacks to get them through the day.
<b>What to bring</b>	School uniform and appropriate footwear. Spiked footwear is not permitted. Appropriate jacket/jumper to suit weather conditions. Students are encouraged to bring their own water bottle.
<b>What to wear</b>	Suitable clothing and footwear appropriate for the activities and weather conditions.
<b>Excursion Risk Assessment:</b> Available to view at the front office	
<b>Emergency Contact for this excursion:</b> Chapman Primary School 02 6142 2400	
<b>Contingency:</b>	In case of bad weather this carnival may be rescheduled to a later date.
<b>Behavioural Expectations:</b>	Students are expected to demonstrate Chapman FRIENDS values and the PBL expectations of being safe, responsible and respectful.

Staff members accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff members have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, willful, or disobedient behaviour.

For your child to attend this event, please return the attached permission form and payment to your child's classroom teacher no later than Thursday 30 May 2024.

Yours faithfully

James M. Barnett

Principal

### SSACT Primary Region Cross Country Carnival Program

Age groups are based on the age students are turning in this school year of competition.

All starting times are approximate, and students and Team Managers should listen to calls for each race. Start times to be adjusted for when Carnival starts.

E.g. 1 race = 10:30am then 10<sup>th</sup> race starts at 11:50am

9.15am Volunteer Officials meet with Chief Marshal (AACT)  
 9.30am Course set up finalised  
 9.40am Course walk in age groups commence  
 10.10am Course walks finish

Race Number	Start time	Age Group	Gender	Distance	Laps Used	Estimated finish time. for bulk of the field
1	10.30	10 (Inc 10, 11 and 12 <b>Competitive MC</b> Athletes)	Boys	2km	L x 2km	10:37-10:41
2	10:35	10 (Inc 10, 11 and 12 <b>Competitive MC</b> Athletes)	Girls	2km	L x 2km	10:42-10:46
3	10:50	8	Boys	1km	L x 1km	10:54-10:56
4	10:55	8	Girls	1km	L x 1km	10:59-11.01
5	11.05	12	Boys	3km	2 x 1.5km	11.16-11.20
6	11.15	12	Girls	3km	2 x 1.5km	11.21-11.30
7	11.30	9	Boys	1500m	1 x 1.5km	11.35-11.37
8	11.35	9	Girls	1500m	1 x 1.5km	11.40-11.42
9	11.45	11	Boys	3km	2 x 1.5km	11.56-12.00
10	11.50	11	Girls	3km	2 x 1.5km	12.01-12.05

**Chapman Primary School Excursion Permission Form  
SOUTH/WESTON REGION CROSS COUNTRY CHAMPIONSHIP**

**This signed consent form and payment should be returned to your child’s classroom teacher no later than Thursday 30 May 2024.**

I give permission for my child \_\_\_\_\_ in class \_\_\_\_\_ to attend the South/Weston Cross Country Championship on Tuesday 4 June 2024.

I understand that it is my responsibility to transport my child to and from the venue as no transport will be provided by the school for this event.

*I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion. I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.*

I have previously completed and returned the ACT Education Medical Information Consent Form for the current school year. *The Medical Information and consent form only needs to be completed once per calendar year prior to the first excursion unless there are changes to the details on this form.*

Are there any changes to the medical information previously provided for this school year? No  Yes   
*If yes, an updated [Medical Information and Consent Form](#) is required to be completed (available through the front office).*

Will your child require medication to be administered during the excursion? Yes  No

**I understand that any medication which should be available to my child during this event is my responsibility and will be provided and administered by me as medication held at the school WILL NOT be transported to this event.**

Is there any additional information you need to provide to support your child’s participation in this excursion?  
Yes  No  (If yes, please provide these details below.)

Please provide the following information:

Medicare No:		Private Health Fund:		Membership No:	
Ambulance fund: Parents are responsible for ambulance costs outside the ACT					

**Payment Code:**

**Excursion Payment Details**

- Quickweb payment of **\$9.50** made on (date) \_\_\_\_\_ receipt number \_\_\_\_\_  
<https://www.chapmanps.act.edu.au/payment>  
*Please ensure that this permission form is returned to your child’s teacher*
- Enclosed is cash to the value of **\$9.50** to cover the cost of the excursion.

**Name of Parent/Carer (please print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions and support the welfare and safety of your

child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to manage the excursion appropriately and effectively. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website ([www.det.act.gov.au](http://www.det.act.gov.au)) on the About Us page.